

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

**1:15 p.m., Thursday, August 16, 2007  
San Mateo County Transit District Office<sup>1</sup>  
1250 San Carlos Avenue, Second Floor Auditorium  
San Carlos, California**

### TECHNICAL ADVISORY COMMITTEE (TAC) AGENDA

- |  |                   |               |
|--|-------------------|---------------|
| 1. Public comment on items not on the Agenda (presentations are customarily limited to 3 minutes).   | Porter/<br>McAvoy | No materials. |
| 2. Issues from the last C/CAG Board and CMEQ meetings: <ul style="list-style-type: none"><li>• Approved – AB 1546 Countywide Congestion Management Program for Intelligent Transportation System (ITS) Projects</li><li>• Approved – 2007 Congestion Monitoring Report and Draft 2007 Congestion Management Program (CMP) and authorize for distribution for comments</li><li>• Accepted – Final Report on the San Mateo Housing Needs Study</li><li>• Approved – Appointments of Ron Popp, Syed Murtuza, and Bob Beyer to the CMP TAC</li></ul> | Hoang             | No materials. |
| 3. Approval of the Minutes from July 19, 2007.   | Hoang             | Pages 1-3     |
| 4. Follow-up Discussion Regarding the SMCTA Strategic Plan   | Hurley            | Pages 4-5     |
| 5. Member Reports.   | All               |               |

---

<sup>1</sup> For public transit access use SamTrans Bus lines 390, 391, 292, KX, PX, RX, or take CalTrain to the San Carlos Station and walk two blocks up San Carlos Avenue. Driving directions: From Route 101 take the Holly Street (west) exit. Two blocks past El Camino Real go left on Walnut. The entrance to the parking lot is at the end of the block on the left, immediately before the ramp that goes under the building. Enter the parking lot by driving between the buildings and making a left into the elevated lot. Follow the signs up to the levels for public parking.

<b>2007 TAC Roster and Attendance</b>						
<b>Member</b>	<b>Agency</b>	<b>Jan</b>	<b>Feb</b>	<b>May</b>	<b>Jul</b>	
Ian McAvoy (Co-Chair)	SamTrans	yes	yes	yes	yes	
Jim Porter (Co-Chair)	San Mateo County Engineering	x	x		yes	
April Chan	Peninsula Corridor JPB	yes				
Bob Beyer	San Mateo Planning	x	x	x	x	
Duncan Jones	Atherton Engineering	yes	yes	yes	yes	
Gene Gonzalo	CalTrans				yes	
Jon Lynch	Redwood City Engineering	yes	yes	yes		
Joseph Hurley	SMCTA	yes	yes	yes		
K. Folan	MTC					
Larry Patterson	San Mateo City Engineering	yes	yes	yes	yes	
Mark Duino	San Mateo County Planning	yes		yes		
Bill Meeker	Burlingame Planning	yes	yes	yes		
Mo Sharma	Daly City Engineering	yes	yes	yes	yes	
Parviz Mokhtari	San Carlos Engineering	yes	yes	yes	yes	
Randy Breault	Brisbane Engineering	yes		yes	yes	
Ray Davis	Belmont Engineering	yes	yes			
Ray Towne	Foster City Engineering	yes	yes	yes	yes	
Reza (Ray) M. Razavi	South San Francisco Engineering	yes	yes	yes		
Rick Mao	Colma Engineering		yes	yes	yes	
Ron Popp	Millbrae Engineering	x	x	x	x	
Ruben Nino	Menlo Park Engineering	yes			yes	
Sandy Wong	C/CAG CMP	yes	yes	yes	yes	
Syed Murtuza	Burlingame Engineering	x	x	x	x	
Tatum Mothershead	Daly City Planning	yes	yes	yes	yes	
Van Ocampo	Pacifica Engineering	yes	yes		yes	

x = not applicable

**TECHNICAL ADVISORY COMMITTEE (TAC)  
FOR THE  
CONGESTION MANAGEMENT PROGRAM (CMP)**

**July 19, 2007  
MINUTES**

The one hundred sixty-seventh (167th) meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, Bacciocco Auditorium. Co-chair Porter called the meeting to order at 1:15 p.m. on Thursday, July 19, 2007.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: John Hoang – C/CAG; Richard Napier – C/CAG; Ron Popp – City of Millbrae; Brian Lee – San Mateo County Public Works; Jim Bigelow – CMEQ; Pat Dixon - SMCTA CAC

**1. Public comment on items not on the agenda.**

None.

**2. Issues from the last C/CAG and CMEQ meetings.**

As shown on the Agenda.

**3. Approval of the Minutes from January 18, 2007.**

Approved with correction to reference member McAvoy as co-chair under Item No. 4 – Measure A Update.

**4. AB1546 Countywide Congestion Management Program for ITS Projects**

John Hoang presented on the updated program criteria and project selection process for the AB1546 countywide intelligent transportation system (ITS) projects. This item was brought back the TAC with changes per comments from the May 2007 TAC and CMEQ meetings. Recommendations included allowing signal controller Model 170 upgrades to be eligible for funding, establishing scoring ranges for intersection volumes, implementing a two-step project selection process, an enabling the maximum award amount to be scalable based on the number of applications received.

There were no comments and the item was approved for recommendation.

**5. Review and recommend approval of the Draft 2007 Congestion Management Program (CMP) and Monitoring Report**

John Hoang presented on the 2007 CMP Report highlighting components of the report that have been updated since the last report in 2005. The updates included changes to the LOS (Level of Service) for roadway segments and intersections, and the updated trip reduction and travel demand elements. In addition, the report also includes an updated monitoring results that show network deficiencies, travel times, and transit riderships. It

was noted that there are information and data that are still missing in the draft but will be incorporated in the final document. Staff is working with MTC and awaiting guidelines to be established for the development of the proposed 2008 STIP project list.

Comments from the TAC are as follows:

Member McAvoy questioned why only two segments failed within the last couple of years and why facilities have not shown much degradation in the monitoring results. Member Patterson pointed out that the deficiencies are based on established LOS. Other segments showed increases and decreases but are still within the established LOS. Richard Napier, Executive Director of C/CAG added that established LOS were lower in more problematic areas.

Member Patterson pointed out that the Transportation Authority need to consider improvements on deficient CMP routes when prioritizing projects for the Measure A program funds. Member Sharma stated that higher priority should be given to projects identified to be deficient on the CMP network. Patterson added that projects would need to qualify based on eligibility within the expenditure plan and would require a different ranking if identified to be on a deficient route.

Member Sharma questioned whether the TAC can take action and recommend the draft for approval with missing tables and data, for example, page 7-14 (Annual cost to implement countywide deficiency plan spreadsheet) and page 8-4 (Proposed STIP project listing). Member Wong indicated that the draft recommendations for the STIP would be brought to the TAC for recommendations separately and before incorporating in the CMP. Staff restated that the Final 2007 CMP would be brought to the TAC for final recommendations.

Member McAvoy mentioned that staff should check with MTC regarding the 2006 STIP spillover issues. Member Wong pointed out that results of the monitoring report indicated that travel time on US 101 had decreased specifically due to the implementation of ramp metering and that other reports have shown similar positive results also.

The TAC approved recommending the Draft 2007 CMP document with the understanding that the final version be brought back for final recommendations for approval.

## **6. Member Reports**

Co-chair McAvoy reported that the TA strategic plan have received letters of issues back from cities. The TA will be announcing GEC awards to start work on contracts estimated to be between \$15-20M per year to move A&E work forward. In addition, SamTrans is in process of developing a strategic plan that will focus on the financial side regarding the District along with Caltrains, TA, and SamTrans. SamTrans will come back to the TAC to provide an update. This process will move the District to the role of mobility management as opposed to bus/rail service providers and will result in more communication and outreach to cities. Member Sharma stated that with respect to highway improvement projects, we need money from State and consider ways of getting the CTC on board. McAvoy suggested trying to access federal and state funds through congressional members.

Richard Napier, Executive Director of C/CAG, added that there are timing issues in relations to the primary focus of using the State funds to leverage Measure A and that it may be necessary to move funds around in addition to leveraging funds beyond the STIP.

Napier also reported that C/CAG was unanimously reauthorized. C/CAG will be sending out agreements with all the jurisdictions' signature. It was also noted that C/CAG has had a lot of success working with the TA. The SB 613, a 10-year extension to the AB 1546 with approximately \$30M in potential revenue (\$15M of which directly goes back to the local jurisdictions), is ready for the Senate floor and will need support letters when it's in the Governor's office. C/CAG will need help from jurisdictions and will provide sample support letters.

Meeting adjourned.

# C/CAG AGENDA REPORT

**Date:** August 16, 2007  
**To:** CMP Technical Advisory Committee (TAC)  
**From:** Richard Napier  
**Subject:** Follow-up Discussion Regarding the SMCTA Strategic Plan  
(For further information contact John Hoang at 363-4105)

---

## **RECOMMENDATION**

That the TAC is provided a follow-up discussion by the San Mateo County Transportation Authority (SMCTA) regarding the Measure A Strategic Plan

## **FISCAL IMPACT**

Discussion of the Plan will have no impacts on the C/CAG budget.

## **SOURCE OF FUNDS**

N/A

## **BACKGROUND/DISCUSSION**

Implementation guidelines in the 2004 Transportation Expenditure Plan approved in connection with Measure A by the voters of San Mateo County on November 2, 2004 require the Transportation Authority to prepare a Strategic Plan prior to January 1, 2009. The Strategic Plan will identify funding prioritization criteria consistent with the goals and objectives of the Countywide Transportation Plan and the Transportation Expenditure Plan. The Strategic Plan will be updated at least every five years during the term of the Measure.

This meeting is a follow up to the Strategic Plan Workshop for TAC members previously held on July 2, 2007.

## **ATTACHMENT**

SMCTA Letter dated August 7, 2007



SAN MATEO COUNTY

**Transportation  
Authority**


BOARD OF DIRECTORS 2007

ROSANNE FOUST, CHAIR  
ROSALIE O'MAHONY, VICE CHAIR  
MARK CHURCH  
JOE FERNEKES  
RICH GORDON  
MARC HERSHMAN  
JOHN LEE

MICHAEL J. SCANLON  
EXECUTIVE DIRECTOR

Date: August 7, 2007

To: Richard Napier, Executive Director, C/CAG

From: Ian McAvoy, Chief Development Officer – SMCTA  
Co-Chair, C/CAG TAC 

cc. Joe Hurley, Director, TA Programs – SMCTA

Subject: August TAC Meeting – SMCTA Strategic Plan Discussion (Part 2)

Hi Rich, I would like to request that you consider placing the above item on the August TAC meeting for further discussion as a follow <sup>up</sup> on from our previous presentation on the subject. It may be prudent to have this as the only item for discussion.

As background, it has come to my attention that a few of the cities have some concerns about the guiding principles and priorities that have been identified in the draft strategic plan document, especially the prioritization between auxiliary lanes and interchange projects under the highway category.

In order to ensure that the cities have ample opportunity to express their concerns, I feel it is imperative that we continue the discussion until I feel there is acknowledgement that all of our partners have been heard and their concerns taken under advisement.

Thank you for your consideration.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY**

1250 San Carlos Ave. — P.O. Box 3006  
San Carlos, CA 94070-1306 650.508.6219

[www.smcta.com](http://www.smcta.com)